



**ROBIN HOOD DONCASTER SHEFFIELD AIRPORT**

**AIRPORT CONSULTATIVE COMMITTEE**

**ORDINARY MEETING**

**14 JANUARY 2016**

PRESENT: Alan Tolhurst OBE (Chair)  
A Bosmans (FODSA), P Cole (Office of Caroline Flint MP), T Henshaw (Robin Hood Airport), Councillor E Hoddinott (Rotherham MBC), Parish Councillor N McCarron (Blaxton Parish Council), B Mordue (Doncaster MBC), K Naylor (Robin Hood Airport), Councillor P J O'Connor (Lincolnshire County Council), County Councillor C Pearson (North Yorkshire County Council), M Di Salvatore (West Lindsey District Council), A Shirt (Committee Secretary), Councillor C L Strange (West Lindsey District Council), Town Councillor Gordon Whitehead (Tickhill Town Council), Y D Woodcock (Ex-Officio), C Woolley (Securitas UK) and Parish Councillor J Worthington (Cantley with Branton Parish Council)

Claire Woolley (Securitas UK)

Apologies were received from: J Bamford, Councillor J Blackham, Councillor R Blake, M Cotterill, Councillor J Cox, D Fell, Councillor R Franklin, S Gill, Councillor J Hart, Councillor I Saunders, Parish Councillor C Sheriff and Councillor P Skelding

1 **WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE**

The Chair welcomed Members to the Ordinary meeting of the Airport Consultative Committee (ACC).

An extended welcome went to Claire Woolley, Station Manager for Securitas UK based at Robin Hood Airport, and to Tom Henshaw, Aviation Development Executive, Robin Hood Airport.

Apologies for absence were noted as above.

2 **ANNOUNCEMENTS**

None.

3 **PRESENTATION ON AIRPORT SECURITY**

The Committee received a talk on Airport Security from Claire Woolley, Station Manager for Securitas UK, based at Robin Hood Airport.

Members were informed that further to the news of new Flybe routes departing from the airport, Securitas UK were currently in the process of recruiting additional Aviation Security Agents to carry out security checks at Robin Hood Airport. It was highlighted that all successful candidates were required to complete a 5 year back ground check, provide a clear DBS check and apply for a Counter Terrorist Check (CTC) prior to completing and passing a specialised course. The successful completion of the above checks was mandatory to be able to hold this position.

Members were provided with an overview of the procedures in place at Robin Hood when passengers pass through Central Search at the airport. It was highlighted that all personnel (pilots, cabin crew, aircraft cleaners, aircraft engineers\*, ground staff and police officers etc) and passengers were all required to obtain security clearance, prior to entering the departure lounge and gaining entry on to the airfield.

\*Aircraft engineers are also required to carry a "Tools of the Trade Card" to allow them entry onto the airfield to service the aircraft.

New security equipment was due to be installed at the airport, which would allow Agents to process passengers more efficiently.

Members were reassured that with air traffic on the increase every year, passenger safety is, and always would be the most important aspect of Aviation. It was important for aviation security to always be one step ahead of terrorists.

The Committee thanked Claire for providing them with an overview of the security policies and procedures in place at Robin Hood Airport.

On a separate issue, the Chair requested that the Noise Monitoring and Environmental Sub-Committee receives a presentation at their next meeting in relation to the Airport's code regarding the use of Drones and Lasers near to the airport.

**ACTION: K Naylor**

RESOLVED – That the Committee noted the presentation.

4 MINUTES OF THE MEETING HELD ON 15 OCTOBER 2015

RESOLVED – That the minutes of the Airport Consultative Committee held on 15 October 2015 be agreed as a correct record.

5 MATTERS ARISING

It was noted that an update on the Airport Master Plan would be given within the Airport Activities update report at agenda item 6.

6 AIRPORT ACTIVITIES REPORT

T Henshaw provided the Committee with an update on Airport activities. In summary it was reported that:-

- During the current financial year, (April 2015 to December 2015), 722,576 passengers transited the airport, which was a 16.3% growth rate compared to the same period in 2014.
- December traffic was up 23% in terms of passenger throughput, with a 21% increase in flights.
- An agreement with Flybe had now been confirmed to base two Embraer E195 aircrafts (118 seats) at the airport. Eight direct destinations had been confirmed along with a further six on Flybe codeshares through Paris Charles de Gaulle. Direct and indirect destinations were now available to book via the Flybe website. The destinations available were as follows:

Direct Destinations:

- Paris Charles de Gaulle
- Amsterdam
- Berlin
- Alicante
- Malaga
- Faro
- Jersey
- Newquay

Indirect Destinations:

- Lyon
- Nuremburg
- Madrid
- Zurich
- Geneva
- Munich

- Flybe was expected to deliver 0.5m extra seats into the next financial year, with a start date of 24<sup>th</sup> March 2016.
- Wizzair continues to grow at the airport, and had announced both a new destination, Cluj Napoca in Romania, and capacity growth on existing routes.
- TUI Group had announced two new routes for 2016, Larnaca in Cyprus and Heraklion in Crete.
- Stobart Air, operating on behalf of Aer Lingus would be increasing frequency on the Robin Hood Airport to Dublin route from 5 weekly to 6, adding in a Saturday on rotation.
- In relation to cargo performance, the current position for the current financial year up to December 2015 was 264.7% growth compared to 2014. There had been just short of 3.0 million kilos of freight transported in the current financial year, versus 800 kilos of freight in the previous year.
- The Cargo Team were continuing to develop relationships with a number of carriers, brokers and freight forwarders.
- Work was progressing on works to the car park, and work would shortly begin at arrivals, central search, landside departure lounge and business lounge.
- Work was due to commence on a new self-serve avgas pump to ensure supply for operators of light aircraft.

- Works to maintain the apron to ensure maximum flexibility would be commencing shortly. Swissport had acquired further equipment to deal with the expansion in both passengers and cargo operations.
- Vulcan to the Sky had now taken control of Hangar 3 from Directions CIC. It was noted that Vulcan to the Sky were interested in opportunities to maximise the use of both the vacant office space and hangar space whilst continuing their visitor attraction operations.
- Phase 1 of the FARRRS link road had an expected completion date of late February, contingent on weather factors being favourable to construction. Consultation and planning had commenced on Phase 2 of the works (Bawtry Road to Hurst Lane).
- Aero Centre Yorkshire had now been launched; the website could be viewed at [www.aero-centre.com/yorkshire](http://www.aero-centre.com/yorkshire). The brand would be used to attract inward investment to the airport and encourage mixed use for the 1600 acre site.
- The Aviation Development and Property Teams continued to work closely with Business Doncaster and Sheffield City Region Invest to maximise opportunities.
- A process had begun to refresh the Airport's Master Plan.

RESOLVED – That the Airport Activities update be noted.

7 DRAFT MINUTES OF THE NOISE MONITORING AND ENVIRONMENTAL SUB-COMMITTEE HELD ON 3RD DECEMBER 2015

RESOLVED – That the draft minutes of the Noise Monitoring and Environmental Sub-Committee held on 3<sup>rd</sup> December 2015 be noted.

8 ANY OTHER BUSINESS

i) Tour of the Airport

Councillor Hoddinott asked if arrangements could be made for new Members of the Committee to receive a tour of the airport. **ACTION: A Tolhurst / K Naylor**

ii) Pilgrim Fathers

M Di Salvatore reported that she now had the contact details for the officer dealing with the arrangements being made for the 2020 celebrations of the Pilgrim Fathers, should Members require any further information.

iii) Official Opening of FARRRS

Parish Councillor McCarron asked if Members of the ACC would receive an invite to the official opening ceremony of the FARRRS link road.

Councillor Mordue agreed to follow-up with officers at Doncaster MBC and inform Members accordingly.

iv) New President of Doncaster Chamber of Commerce

Y Woodcock informed the Committee that Kelvin Fitton had recently been appointed as the new Doncaster Chamber President. It was suggested that Kelvin be invited to attend a future meeting of the ACC. **ACTION: A Tolhurst to consider the suggestion.**

v) Community Investment Fund

K Naylor informed Members the Airport would shortly be re-launching the Community Investment Fund; further information would be available shortly via the Airport's website.

Members welcomed the news and looked forward to receiving future updates.

9 DATE AND TIME OF NEXT MEETING

RESOLVED – That the next meeting of the ACC be held on Thursday 14 April 2016, at 10:00 am in the Blenheim Meeting Room, Heyford House, Robin Hood Airport, Doncaster.

CHAIR